



Hampshire Futures Newsletter December 2024

What can Hampshire Futures offer?

We can help if you are struggling to get into work, education, or training.

We can:

- Offer you 1-to-1 support and mentoring from a progression coach.
- Help you to develop employability skills e.g., CV writing, interview preparations, application completion.
- Offer you support to understand the full range of opportunities that are available to you, like college, employment, apprenticeships, traineeships, supported internships etc.
- Help you to support you to access personal development opportunities e.g., CSCS Card, Princes Trust.
- Offer other support such as travel training and confidence building.

Who are we and what do we do?

Hampshire Futures is part of Hampshire County Council, one of our roles is to support young people who are looking to return to education, training, or employment. So, if you are a young person in Hampshire, and your 2025 goal is to return to college or find a job/apprenticeship, Hampshire Futures is here to help.

Support for SEND

Children and young people with SEND (Special Educational Needs and Disabilities) have the same ambitions as their peers, which is why we provide them with appropriate and targeted support.

Our [SEND employment and independence hubs](#) bring together workplace and non-workplace learning to develop a flexible programme which focuses on the elements that SEND young people need to gain independence and skills that maximise progression into sustained employment.

Hampshire Futures Website

Have you visited the Hampshire Futures website? It is full of lots really useful resources that may help you, including -

Interactive Careers Videos – videos where you can explore your career ideas and learn about the different roles that your interests can take you.

Employability Skills - there are lots of resources available to help you with things like CV writing and creating covering letters.

Useful Websites – we have done the hard work for you and found some brilliant websites that can help you in lots of ways. Some of these include quizzes and others are more subject focused.

[Hampshire PALL: All Courses](#)





Apprenticeship Vacancies December 2024

Basingstoke and Deane Area

Apprentice Recruitment Consultant – The Best Connection Group

Opportunity for an apprentice who is looking for their first role in recruitment. You will be visiting new clients at their premises to build a clear picture of their needs, answering any queries customers may have and be responsible for delivering a high standard of service, ensuring needs are met. **Closing Date: Sunday 12th January 2025.**

Light Vehicle Apprentice – Think One Limited

An exciting opportunity for an apprentice to work alongside qualified technicians where you will be fully trained in all aspects of maintenance and repair of light vehicles from routine servicing to electrical fault diagnostics. Car technicians will be expected to see whether components and systems are secure and working properly. **Closing Date: Monday 30th December.**

East Hants Area

Level 3 Business Administration Apprentice – Oakmoor School

The post holder will undertake a range of administrative duties to support the Administration team across all areas of work balancing different demands and being responsive and prompt in responding to requests relating to a broad range of topics. **Closing Date: Saturday 28th December.**

Painting & Decorating Apprentice – Thomas Bateman

A role within a well-established family owned painting and decorating company based in Hampshire and Surrey. **Closing Date: Friday 20th December.**

Chef de Partie Apprentice – Sky Park Farm

This is a real opportunity which attracts a highly competitive package and is available with immediate effect. We wish to hear from candidates with a shared vision of success, enthusiasm, initiative, and teamwork. **Closing Date: Friday 31st January 2025.**

Eastleigh Area

Lettings/Sales Administrator Apprentice –

Enfields Estate Agents

Seeking an eager to learn and enthusiastic apprentice to join their team. You'll learn all aspects of Business, you'll support the Sales & Property team, and this is a great opportunity to start your career in the property sector. **Closing Date: Thursday 19th December.**

Apprentice Project Manager – Tetra Tech

Looking for a rewarding career with a dynamic and innovative organisation that's Leading with Science® to solve issues worldwide? Tetra Tech's early careers journey includes regular training, events & support networks. You'll work on ground-breaking projects & develop the skills for success with access to mentoring, chartered support, & more. **Closing Date: Saturday 4th January 2025.**



Apprenticeship Vacancies December 2024

Havant Area

[Field Engineering Apprentice](#) - Vodafone

Embrace new advancements and we'll develop your skills. With hands-on education, real-world qualifications, and programmes covering an array of new and exciting business areas, apprenticeships aren't what they used to be. At Vodafone, they're so much more. Closing Date: Friday 28th February 2025.

[Cyber Security Risk Analyst Apprentice](#) – Redbay

You will have the opportunity to gain valuable skills, knowledge and experience as you complete a Cyber Security - Level 4 Apprenticeship. Duties will include assessing vulnerabilities to determine their priority to be remediated. **Closing Date: Thursday 26th December.**

Gosport Area

[Recruiter Apprentice](#) – Berry Recruitment

This is a unique opportunity to learn and grow in the dynamic field of recruitment. As a Recruitment Resourcer Apprentice, you'll be entrusted with responsibilities such as candidate sourcing, conducting initial screenings, and assisting in matching suitable individuals to specific positions, plus administration-based tasks. **Closing Date: Monday 9th December.**

[V03154 - Advanced Apprentice Business Administration](#) – BAE Systems

Join us and help to define the future of global maritime defence capabilities. With approximately 3,500 employees based at five UK locations and revenue of £600million, we pride ourselves on employing the best professionals around and offer significant opportunities for committed employees to learn and grow with us. **Closing Date: Friday 28th February 2025.**

Fareham Area

[Health and Social Care Apprenticeship \(Domiciliary\)](#) – Morepower LTD

AQS Homecare - Fareham are looking for an Apprentice Care Assistant (Domiciliary). You will be studying toward your Level 2 Apprenticeship. No experience required. 18+ only due to the nature and requirements of the role. **Closing Date: Thursday 2nd January 2025.**

[Bar and Waiting Apprentice](#) – Harvester – Buckaneer, Fareham

Join us at Harvester, the nation's family favourite for feel-good dining. Famous for our fresh rotisserie chicken and unlimited salad bar since 1983. Fancy a fresh start? We want to hear from you. **Closing Date: Wednesday 1st January 2025.**

[Quantity Surveyor](#) – AT Jones and Sons

We are looking for an ambitious professional to join our Commercial team at the ATJ Group, we are passionate about providing learning and development opportunities and enjoy welcoming talent into the industry and providing the tools to develop within their career. **Closing Date: Tuesday 1st April 2025.**



Apprenticeship Vacancies December 2024

Hart Area

[Account/Sales Executive Apprentice](#) – Mysoft

Are you a motivated, ambitious individual looking to launch a career in sales? Do you want to learn the ropes in a supportive environment, with real world training? Then this could be the perfect opportunity for you! We now have a fantastic opportunity to build your career as a Sales/Account Executive, within our Sales team. **Closing Date: Saturday 14th December.**

[Equine Groom Apprentice](#) – Westfield Equestrian Centre

We are looking to recruit a Level 2 or Level 3 Equine Groom apprentice to work on our livery yard. This is an ideal role for someone wanting to start and or progress their career in the equine industry. General duties to include; mucking out, turning out/bringing in, tack cleaning, as well as other tasks. **Closing Date: Monday 16th December.**

New Forest Area

[Multi-channel Marketer Apprentice](#) – Atlas Ceramics South

Do you have a passion for the internet, marketing and website technology and are keen to learn more? Are you looking to start a successful career that you can build on in the future? This is a great opportunity for you to develop your skills in digital marketing within a great company. **Closing Date: Saturday 21st December.**

[Engineering Mechatronics Apprentice](#) – Amazon UK

We are offering a 48 month level 3 apprenticeship in Engineering Maintenance (Mechatronics). Day-to-day you will: Work in a hands-on manner to actively maintain, fault-find and repair mechanical, electrical and mechatronic systems. Support the installation and commission of new equipment and study for your apprenticeship qualification. **Closing Date: Friday 31st January 2025.**

Test Valley Area

[IT Service Apprentice](#) – Dyer and Butler

Are you looking to kick-start your career in the IT industry? Whether you're new to IT or considering a career change, we want to hear from you! IT is a fast-paced and dynamic field, and this role offers an exciting opportunity to begin your journey. **Closing Date: Monday 16th December.**

[Warehouse/Driver Apprentice](#) – EDA Learning and Development

A trade supplier apprentice is required for a leading electrical wholesaler. The candidate will start in the warehouse and learn all the products of warehouse management and then move onto sales counter and sales office. Fantastic career progression opportunity for the right candidate. **Closing Date: Sunday 15th December.**



Apprenticeship Vacancies December 2024

Rushmoor Area

[Dental Nurse Apprentice - Identics](#)

The apprenticeship in Dental nursing is an 18-month government funded course. City & Guilds Level 3 Extended Diploma in Dental Nursing. An exciting opportunity for an apprentice dental nurse to join. The role will involve providing chairside support and a high level of oral health care to patients.

Closing Date: Wednesday 29th January 2025.

[Apprentice Painting & Decorating – South Area Brickworks](#)

An opportunity to learn painting and decorating at the highest level. To become excellent at managing time and meeting deadlines at working within a small team, efficiency skills and the critical element of correct process. Safe systems of work, risks associated within the building environment, good promotional and career opportunities.

Closing Date: Tuesday 31st December.

Winchester Area

[Hairdressing Apprentice – Toni & Guy](#)

Salon apprentice required. Gain first-hand experience working in a Superbrand salon. Full training will be provided leading to an accredited Hair Professional qualification which will be delivered in the salon.

Closing Date: Friday 31st January 2025.

[Assistant Finance Apprentice –](#)

[David Store Navigational Management](#)

DSNM is seeking an enthusiastic and hardworking Accounts Finance Assistant. You'll receive support and guidance to help further your career in Accountancy and Finance, and learn about the exciting

Yachting industry. **Closing Date: Sunday 15th December.**

[Childcare Apprentice – Top Days Nursery](#)

To complete their Level 2 Early Years Practitioner Apprenticeship at our nursery based at Royal Hampshire County Hospital in Winchester. You will assist in ensuring the unit is clean and tidy and assist in meal preparation.

Closing Date: Monday 30th December.

Apprenticeship Search Sites

The following sites help you find the ideal apprenticeship for you. It does not matter what qualifications you have. There is an apprenticeship for everyone.

All vacancies listed in this Newsletter have been sourced from [Find an Apprenticeship](#), where you can find others in your area.

To look for courses you may be interested in check out, [Apprenticeships](#).

Job Hunting Websites

Job hunting isn't an easy task, especially when you don't know where to start.

Below are some of the top Job-Hunting Sites to help you start your search.

- [Indeed](#), [Jobsite](#), [REED](#), [Total Jobs](#).





King's Trust Opportunities December 2024

Team Programme (16-25)

Our 12-week personal development programme, for the chance to gain new skills, take a qualification and meet new people. When you come board, you'll be challenged to:

- Take on your own group community project, making a positive difference to place where you live.
- Take part in an action-packed residential trip.
- Get two weeks' work experience in something you're interested in.
- Develop your English and Maths skills.

As part of the course, we also spend some time developing your interview CV skills to ensure your confidence is sky-high for when taking the next step.

Where: Portsmouth

When: 20th January - 10th April 2025

[Team programme | Personal development, skills and confidence](#)

Next Explore Programme 2025

This 12-week programme revolves around providing personal development opportunities through practical activities that will develop your confidence whilst giving you skills in team building, problem solving and communication. Explore offers more flexibility and the choice to lead your own personal development alongside a staff mentor, who you will work with closely during additional one-to-one sessions. Explore can help you move into employment, training, apprenticeships and more.

When: Access Weeks Every Month – Next Access Point – 21st January – 13th March 2025!

Where: Southampton



Prince's Trust

**START
SOMETHING**

(Click on the logo to go straight to the King's Trust's website)

Enterprise- 18-30s

Our four-day online programme for people who are looking to start their own business. Receive 1-1 support from our experienced mentors who will support you with turning your business idea into a reality.

When: courses are run regularly, enquire to sign up for the next available Info Session

Where: Virtual with some face-to-face networking and mentoring

[Business Start-Up Support](#)



Top Tips from the Team on What Makes a Good CV?



Hampshire
County Council

Hampshire Futures

Personal Statement

Your personal statement is the first thing an employer reads and an opportunity to personalise your CV. You should briefly summarise what you have achieved in the past, what you hope to achieve in the future, and how the job you're applying for fits that plan.

Be concise

Employers receive tens, if not hundreds, of applications for every job they advertise so make sure your CV is clear, concise, and easy to read. Avoid using jargon or acronyms.

Choose your Template

Please visit the Hampshire Futures website Creating a CV for example CVs and some templates for you to choose from to get you started.

Tailor your CV to the job

It's important to tailor your CV for each job that you apply for by ensuring that you highlight the most relevant skills and experience.

Check, check, and check again!

Grammar and spelling are really important, so read your CV a few times to make sure there are no mistakes. Why not ask someone else to read it over too?

Don't be shy

Your CV is an opportunity to demonstrate what you're capable of and convince prospective employers that you're right for the job. Don't be afraid to blow your own trumpet!

Length and Presentation

Many employers tend to 'skim' CVs looking for the information that is most relevant and important to them. Keep it to a maximum of two pages and don't use a font size less than 11.

The power of google

Many employers admit to 'googling' or searching the names of applicants on social media to see what they can find out! Make sure your online presence is a positive one and if it's not, then consider changing your privacy settings to ensure that you don't leave a negative impression.

Give examples

Most of us are guilty of having written a CV full of buzzwords like 'teamwork' and 'communication skills' without explaining what we mean by them. Anyone can say they're organised so make sure you give an example to demonstrate how you stand out from the crowd.

How do I write my CV?





Mental Health Advice and Support

Managing Mental Health

We recommend checking out resources available on [Mind](#), and [Young Minds](#). They aim to help people understand, accept, and take care of their Mental Health.

[Mind](#) have a large selection of resources and suggestions tailored to young people. They offer support and advice for a variety of topics.

[Young Minds](#) provides advice and support for many situations young people face. From gender identity to concerns at school, they cover every topic in a considerate and respectful way.

Helplines

For help when struggling with Domestic Abuse: [The Hampton Trust](#)

For someone to talk to when you need it most: [Samaritans](#).

Support for the LGBT+ community: [Galop](#)

Mental Health support for Black people in the UK: [Young Minds](#).

Local mental health services partners with Shout

Hampshire and the Isle of Wight's NHS 111 Mental health triage team run by Southern Health NHS Foundation Trust, have partnered with 'Shout' to provide in the moment of mental health support to those in the local community.

People who live in Hampshire and the Isle of Wight can now text 'HANTS' to 85258 to be connected to a trained volunteered who can help with anxiety, stress, loneliness, or depression. The key word 'HANTS' represents an acronym for **H**elp **A**nymous (even at **N**ight), **T**ext us for **S**upport.

Shout's trained volunteers are there for you **24/7** to listen and support you to get to a calmer and safer place. Shout is a free, confidential, anonymous service for anyone in the UK. It won't show up on your phone bill.

Kooth – Online Counselling for 11–25-year-olds Festive Opening hours:

24th December	(Christmas Eve)	12pm – 8pm
25th December	(Christmas Day)	4pm – 8pm
26th December	(Boxing Day)	12pm – 8pm
31st December	(New Years Eve)	12pm – 8pm
1st January	(New Years Day)	4pm – 8pm

Other days over the holiday period will follow our usual live chat hours of 12pm – 10pm on weekdays and 6pm – 10pm on weekends.

