

SIMS ONLINE SERVICES REGISTRATION

Registration

Please follow the instructions below to register your account for SIMS Online Services which provides access to SIMS Parent and SIMS Options.

1. You will receive an email from noreply@sims.co.uk inviting you to join SIMS Online Services. Open the email and click on the green **'Accept Invitation'** button.



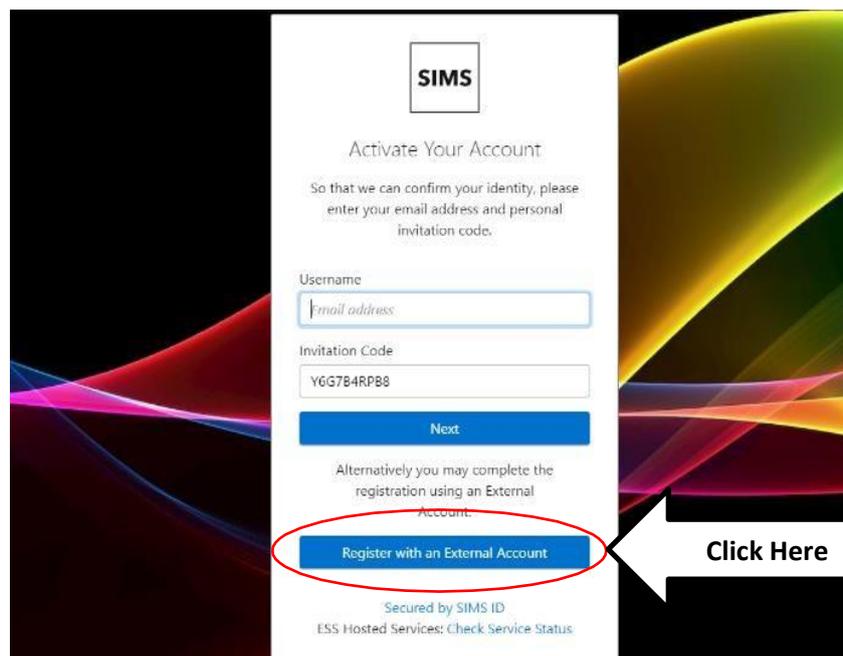
Simply accept this invitation and register within 90 days.

[Accept Invitation](#)

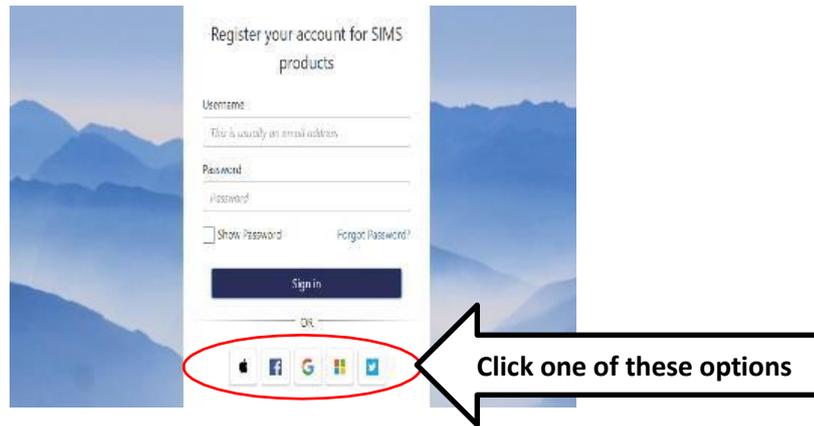
If the button above doesn't work, copy and paste the following link into your browser.

<https://registration.sims.co.uk>

2. You will see the following box pop up after clicking on the link above. **Do not input any details**, instead please click on the **'Register with external account'** button as circled below.



3. You will then be taken to a new page with a list of third-party applications at the bottom. **Please do not input any details on this page**, instead please select one of the third parties to sign in with e.g., if you have a Gmail account, select the Google icon, if you have Hotmail/Outlook account, please select the Microsoft icon.



Register your account for SIMS products

Username
This is usually an email address

Password
Password

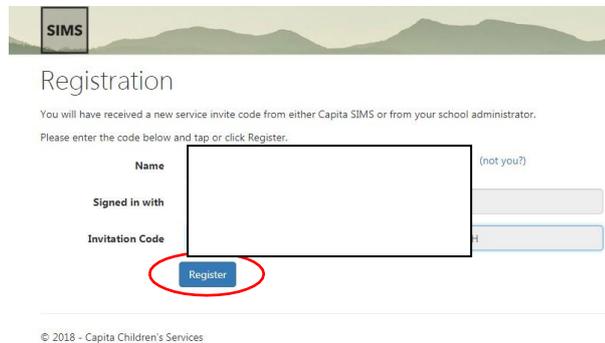
Show Password [Forgot Password?](#)

Sign in

OR

Click one of these options

4. Although your invitation code is in your email, it should automatically be filled in on your registration page. Please check that your name is showing, and you have a code in the invitation field. Click on the **'Register'** box as circled below.



SIMS

Registration

You will have received a new service invite code from either Capita SIMS or from your school administrator.
Please enter the code below and tap or click Register.

Name (not you?)

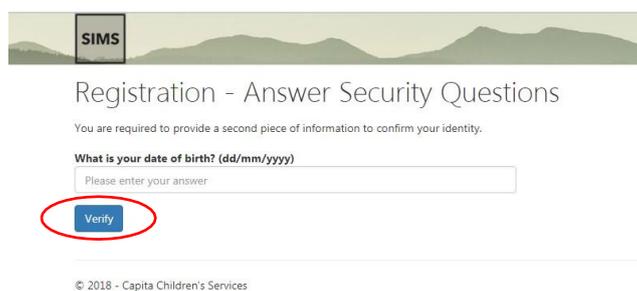
Signed in with

Invitation Code

Register

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5. You will be asked a security question, which will be the date of birth of your child. Please make sure you enter the date in the format that has been requested in brackets, e.g., 01/02/2004. Click on the **'verify'** button as circled below. Once you have done this, your account will be activated. If you require any further assistance, please email itservices@mountbatten.school.



SIMS

Registration - Answer Security Questions

You are required to provide a second piece of information to confirm your identity.

What is your date of birth? (dd/mm/yyyy)

Please enter your answer

Verify

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