



Year 11 Grades 2024



A Guide for Students

As a Year 11 student at Mountbatten we would like to congratulate you on the outstanding way you have conducted yourself during your GCSEs. This document has been put together to provide you with information about the day results will be published in August and what you can do if you think there is a mistake in the grade you have been awarded. This year you will be able to **collect your results, hoodies and year books on:**

Thursday 22 August 2024 between 10.00am and 11.00am

If you will not be collecting your results personally you may wish to send in a family member to collect them. If this is the case then you must notify the school **in advance** by emailing exams@mountbatten.school. Please clearly name the person who will be collecting the results on your behalf and how you are related to them. They will need to bring photographic ID on the day to confirm their identification. These are your results, as a student, and we can only let other people have them (including your parents) if we are certain you have given your permission. If you have not emailed by **Wednesday 21 August** then we will not be able to give your results out to anyone else. If you are unable to collect your results by 11.00am on Thursday 22 August then we will post them to your home address and email them to your school email account. Hoodies and year books will need to be collected in person. Please contact itservices@mountbatten.school if you have problems accessing your school email account.

What if you think there is something wrong with your grades?

Before we explain the process, it is important for you to know about the possible outcome of any review. There are three possible outcomes:

- Your original grade is lowered, so your final grade will be lower than the original grade.
- Your original grade is confirmed, so there is no change to your grade.
- Your original grade is raised, so your final grade will be higher than the original grade.

Once a finding has been made you **cannot withdraw your request** for a review. **If your grade is lowered you will not be able to revert back to the original grade you received.**

How we will support you if either you or your teachers think your grades are not correct?

- If you think your grades are wrong and that they will prevent you getting the college place you must please, as a matter of urgency, speak in person with a teacher on the day. Teachers will be available on Thursday 22 August but will not be available again until 2 September.
- When you collect your results you will be asked to sign an 'access to scripts' form. This will allow us to access your exam papers and review any marking errors.
- Teachers will work to identify if they feel there are any errors with marking exam papers or if grades are not correct. If teachers identify any issues then they will work with you to request a 'marking review'. You give your permission for this by completing a 'candidate consent form'. Students can either complete this in person or submit the form (from our website) and email to exams@mountbatten.school from their school email address.
You cannot ask for a marking review yourself, only school can do this.

DEADLINE FOR REQUESTS FOR MARKING REVIEWS	13 September 2024
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