

# Mountbatten Coronavirus Risk Assessment for Full Reopening in March 2021 v3

14 June 2021

| HAZARD   | CONTROL MEASURES (INCLUDING UPDATES FOR FULL REOPENING)   | NOTES ON CHANGES FROM 8 MARCH (FULL REOPENING)  | PERSON(S) RESPONSIBLE                                  | WHEN THE CONTROLS NEED TO BE IN PLACE BY | ADDITIONAL NOTES  |
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| <p>Contact with someone suffering from coronavirus</p> | <p>Everyone will be asked not to come into school if they need to self-isolate under <a href="#">current government guidance</a>. Regular reminders will be given about this.</p> <p>If students or staff have travelled abroad, they will be asked not to come into school and to quarantine under the <a href="#">current government guidance</a>.</p> <p>Anyone self-isolating with symptoms will be advised to do so in line with current government guidance, and to access <a href="#">testing</a> and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school or develops symptoms while in school or if a student has a positive test while at school, they will be sent home immediately or isolated until they can be picked up. They will self-isolate in the isolation room adjoining the medical room.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a student who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> <li>• A window will be opened in the room to allow for fresh air ventilation</li> </ul> | <p><b>Students or staff that have travelled abroad:</b> you need to point them to the <a href="#">current government guidance on quarantine</a> and they must not come into school.</p> <p><b>Contact with a symptomatic student or student who has a positive test at school:</b></p> <p>In exceptional circumstances, if parents/carers cannot collect their child and they agree it's age-appropriate and safe to do so, the student can walk, cycle or scoot home.</p> <p>If you need to make alternative arrangements to transport them home:</p> <ul style="list-style-type: none"> <li>• Your local authority may be able to source a suitable vehicle to transport the student</li> <li>• You must inform the driver that the student has developed symptoms/tested positive</li> </ul> | <p>Senior Leadership Team</p> <p>Welfare Assistant</p> | <p>2 March 2021</p>                      | <p>This is high risk. The control measures put in place slightly reduce the risk but great care must be taken if anyone comes onto the school site showing coronavirus symptoms.</p> <p>Regular reminders are needed to ensure anyone does not come onto the school site with coronavirus symptoms.</p> |

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|  | <ul style="list-style-type: none"> <li>● If a distance of 2 metres can't be maintained, supervising staff will wear a fluid-resistant surgical mask</li> <li>● If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron</li> <li>● If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection</li> </ul> <p>Supervising staff will wash their hands thoroughly for 20 seconds after the student has been picked up.</p> <p>We will provide home testing kits to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if they are unable to get a test elsewhere.</p> <p>In exceptional circumstances, if parents/carers cannot collect their child and they agree it's age-appropriate and safe to do so, the student can walk, cycle or scoot home. If the student cannot be collected or travel home independently, we will make alternative arrangements to transport the student home. In this case one of the following steps will be taken:</p> <ul style="list-style-type: none"> <li>● Use of a vehicle with a bulkhead or partition that separates the driver and passenger; or</li> <li>● The driver and passenger will maintain a distance of 2 metres from each other; or</li> <li>● The driver will use PPE (the same PPE as when supervising a symptomatic student, as explained</li> </ul> | <p><b>Rapid testing programme:</b></p> <ul style="list-style-type: none"> <li>● Staff will be offered 2 lateral flow tests per week, for use at home</li> <li>● Students will be offered 3 lateral flow tests, taken at school 3 to 5 days apart, as they return from 8 March (you can stagger students' return to accommodate this, but if you do, prioritise vulnerable children, children of critical workers and years 10 to 13) – students can return to school after their first negative test result</li> <li>● Students will be offered 2 lateral flow tests per week thereafter, to take at home</li> <li>● If a student receives a positive lateral flow test result <b>at school</b>, they must self-isolate in line with current government guidance</li> <li>● If a student or staff member receives a positive lateral flow test result <b>at home</b>, they must self-isolate and will also need to take a 'standard'</li> </ul> |  |  |  |
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|  | <p>above) and the passenger will wear a face mask if they are old enough and able to do so</p> <p>A deep clean will take place in the areas that the symptomatic person or student who has tested positive in school has been, and PPE will be disposed of properly, following <a href="#">decontamination guidance</a>.</p> <p><b>Rapid testing programme:</b></p> <p>We will provide staff and parents/students (as appropriate to the student's age) with a privacy notice, and parents/students (as appropriate to the student's age) with a consent form, so they can consent to testing.</p> <p>We will offer <b>staff</b> 2 lateral flow tests per week, to take at home.</p> <p>We will offer <b>students</b> 3 lateral flow tests on-site, taken 3 to 5 days apart, upon their return to school.</p> <p>Thereafter, we will ask <b>students</b> to take 2 lateral flow tests per week, at home.</p> <p>In all cases:</p> <ul style="list-style-type: none"> <li>• We will carefully read the government's guidance on administering tests and ask the individual to read the instructions in the test kit carefully / explain the instructions to them (as appropriate) to make sure everyone knows how to safely administer or self-administer tests</li> <li>• If the lateral flow test is <b>positive</b>, we will follow the same steps</li> </ul> | <p>coronavirus (PCR) test to confirm their result</p> <ul style="list-style-type: none"> <li>• Students and staff must report their home test results to NHS Test and Trace. They should also share their test results with your school (both home tests and PCR tests), to help with contact tracing</li> </ul> <p><b>Dealing with a coronavirus outbreak:</b></p> <p>All schools need to work with the local health protection team to decide if additional action is needed if there are 2 or more confirmed cases within <b>14 days</b> (previously 10 days).</p> |  |  |  |
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|  | <p>(laid out above) as if that student/staff member were displaying symptoms. They will need to take a 'standard' coronavirus (PCR) test to confirm their result if the lateral flow test was done at home</p> <ul style="list-style-type: none"><li>● If the lateral flow test is <b>negative</b>, the student/staff member can continue to attend school</li></ul> <p>We won't need to see evidence of a negative test result in order to allow staff and students to attend school.</p> <p>All staff and students will continue to follow the measures set out in this risk assessment, even if we're participating in rapid testing.</p> <p>We will ask students and staff to share all test results with us, and we will keep accurate records of all results. We will only share health records with the relevant people.</p> <p>We will report test results to NHS Test and Trace wherever this is required by current government guidance.</p> <p>If the school becomes aware that a student or a staff member has tested positive for coronavirus either with a lateral flow test or PCR test and needs advice on next steps, the school will contact the DfE helpline on <b>0800 046 8687</b> and select option 1. (If no advice is required, the school will report the case using the DfE's <a href="#">'online attendance form daily return'</a>). The advice service (or <a href="#">local health protection team</a>, if the call is escalated to them), will carry out a rapid risk assessment to confirm who's been in close contact with the person when infectious.</p> |  |  |  |  |
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|  | <p>The school will ask (using a template letter from the local health protection team) all close contacts to self-isolate in line with current government guidance.</p> <p>If there are 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, the school will work with the local health protection team, who can be reached by calling the DfE helpline and selecting option 1, to decide if additional action is needed. Any advice given by the team will be followed.</p> <p>To help with identifying staff's and students' close contacts, records will be kept of:</p> <ul style="list-style-type: none"> <li>● The students and staff in each group</li> <li>● Any close contact that takes place between children and staff in different groups</li> </ul> <p>Close contact with an infected person means:</p> <ul style="list-style-type: none"> <li>● Face-to-face contact, including: <ul style="list-style-type: none"> <li>○ Being coughed on</li> <li>○ A face-to-face conversation within 1 metre</li> </ul> </li> <li>● Being within 1 metre for 1 minute or longer without face-to-face contact</li> <li>● Sexual contact</li> <li>● Being within 2 metres for more than 15 minutes (either as a one-off contact or added up together over one day)</li> <li>● Travelling in a small vehicle or a plane</li> </ul> |   |                               |                     |  |
| <p>Contact with coronavirus when getting</p> | <p>Everyone will be encouraged to walk or cycle into school, and asked to avoid taking public transport during peak times if possible.</p>   | <p><b>Face coverings:</b></p> <ul style="list-style-type: none"> <li>● In secondary schools, it is recommended that staff should</li> </ul> | <p>Senior Leadership Team</p> | <p>2 March 2021</p> |  |

to and from school

Anyone who needs to take public transport will be referred to [government guidance](#).

For dedicated school transport (i.e. buses, minivans and any other services that are used only to carry students to school and where students do not mix with the general public), discussions will be held with the providers to make sure their staff:

- Follow hygiene rules
- Try to keep their distance from passengers where possible
- Do not work if they or a member of their household are displaying coronavirus symptoms

In addition, the school will work with providers, students and parents/carers as appropriate to ensure that, wherever possible:

- Students are grouped together on transport to reflect the groups that are adopted within school
- Hand sanitiser is available upon boarding and/or disembarking
- There is additional cleaning of vehicles
- Queuing and boarding is well organised
- Students practise distancing within vehicles
- Students must use face coverings unless they are exempt from wearing them on public and school transport
- Windows and ceiling vents are opened to maximise ventilation of fresh air from outside

Parents/carers who need to drop off and pick up students will be told through messages and signage:

wear face coverings if social distancing can't be maintained

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|   | <ul style="list-style-type: none"> <li>• Their allocated drop off and collection times</li> <li>• That only one parent/carer should attend</li> <li>• Not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment</li> </ul> <p>It is recommended that staff wear a face covering in places where social distancing is difficult to maintain, such as in corridors, outside of classrooms and in communal areas, unless they're exempt from wearing one.</p> <p>Anyone wearing reusable face coverings will be expected to bring a plastic bag to keep these in when not in use. Disposable face coverings will be disposed of in a covered bin.</p> <p>Everyone will be asked to wash their hands before and after putting on or removing a face covering.</p> <p>Everyone will be made aware that they mustn't touch the front of the covering during use or removal.</p> <p>A supply of spare face coverings will be kept for anyone who arrives without one or has a covering that's unsafe to wear.</p> |  |  |                     |  |
| <p>Spreading infection due to touch, sneezes and coughs</p> | <p>In addition to the handwashing facilities in toilets, hand sanitising stations will be provided along the front of the school so that everyone uses hand sanitiser when entering the site.</p> <p>Hand sanitiser and tissues will be provided in every classroom.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> <li>• Frequently wash their hands with soap and water for 20 seconds and dry</li> </ul>  |  | <p>Senior Leadership Team</p> <p>Site Team</p> | <p>2 March 2021</p> | <p>Four hand sanitising stations at the front of school.</p> <p>Hand sanitiser and tissues in every classroom.</p> <p>Staff and students are reminded to regularly wash or sanitise hands.</p> |

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|   | <p>thoroughly using <a href="#">NHS guidelines</a>, or use alcohol-based hand sanitiser to cover all parts of their hands</p> <ul style="list-style-type: none"> <li>• Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing</li> <li>• Be encouraged not to touch their mouth, eyes and nose</li> <li>• Use a tissue or elbow to cough or sneeze, and use bins for tissue waste</li> </ul> <p>Students will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p> <p>Help will be available for any students who have trouble cleaning their hands independently. Skin-friendly cleaning wipes can be used as an alternative. Young children will be supervised during hand washing.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Bins will be emptied throughout the day.</p> |  |  |                     |  |
| <p>Spreading infection through contact with coronavirus on surfaces</p> | <p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> <li>• Banisters</li> <li>• Classroom desks and tables</li> <li>• Bathroom facilities (including taps and flush buttons)</li> <li>• Door and window handles</li> <li>• Furniture</li> <li>• Light switches</li> </ul>   |  | <p>Senior Leadership Team</p> <p>Site Team</p> | <p>2 March 2021</p> | <p>Sanitising wipes provided in all classrooms</p> |

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|  | <ul style="list-style-type: none"><li>● Reception desks</li><li>● Teaching and learning aids</li><li>● Books and games and other classroom-based resources</li><li>● Computer equipment (including keyboards and mouse)</li><li>● Sports equipment</li><li>● Hard toys</li><li>● Telephones</li><li>● Fingerprint scanners</li><li>● Outdoor play equipment</li></ul> <p>Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes.</p> <p>Students and parents/carers will be asked to limit the amount of equipment they bring into school each day to essentials like bags, lunch boxes, hats, coats, books, stationery and mobile phones.</p> <p>Areas of the school that are used by students will be cleaned thoroughly at the end of the day.</p> <p>Areas of the school not in use will be shut off to make cleaning more manageable.</p> <p>Any resources shared between groups, such as sports, art and science equipment, will be either:</p> <ul style="list-style-type: none"><li>● Cleaned frequently and meticulously, and always between groups using them; or</li></ul> |  |  |  |  |
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|  | <ul style="list-style-type: none"><li>● Rotated so they can be unused and out of reach for 48 hours (72 hours for plastics) between use by different groups</li></ul> <p>The same rules will be followed for books and other shared resources that students or staff take home. However, unnecessary sharing will be avoided, especially where it doesn't contribute to student education and development.</p> <p>Individual and very frequently used equipment, like pens and pencils, will not be shared.</p> <p>Therapy equipment, such as physiotherapy or sensory equipment, will be cleaned between each use. If this is not possible or practical, it will be:</p> <ul style="list-style-type: none"><li>● Restricted to one user; or</li><li>● Rotated so it can be unused for 48 hours (72 hours for plastics) between use by different individuals</li></ul> <p>Shared rooms, such as halls and dining areas, will be cleaned between different groups using them.</p> <p>If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following <a href="#">decontamination guidance</a>.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Teachers will wash their hands and surfaces before and after handling students' books.</p> |  |  |  |  |
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|  | <p>Every classroom will be supplied with a pack of wipes for the teacher to wipe down the keyboard and mouse between use.</p> <p>Practical subjects to follow the latest CLEAPS guidance to ensure they are covid safe</p>   |  |                               |                     |  |
| <p>Spreading infection due to excessive contact and mixing between students and staff in lessons</p> | <p>Students will be in the following bubbles:</p> <ul style="list-style-type: none"> <li>● Year 7</li> <li>● Year 8</li> <li>● Year 9</li> <li>● Year 10</li> </ul> <p>All classroom-based lessons and registration will take place within a designated area of the school. Students will only leave their bubble group area for Science, Expressive Arts, Technology (including Computing) and PE lessons which will continue in specialist rooms. (Please see the school map).</p> <p>A 2 metre line will be marked at the front of classrooms, this will be a teacher only zone.</p> <p>Where students are old enough and capable enough, they will be taught and reminded to maintain their distance and not touch staff or peers.</p> <p>Students will be seated side-by-side and facing forwards, and unnecessary furniture will be moved out of classrooms to allow for this.</p> <p>We will keep students in their groups for most of the classroom time, but will allow mixing in wider groups where necessary (e.g. to deliver specialist teaching).</p> <p>We will follow the government's <a href="#">guidance</a> for lessons involving drama, singing, chanting, shouting or playing instruments (particularly</p> | <ul style="list-style-type: none"> <li>● <b>Student groups</b> – the same principles as before apply.</li> <li>● <b>Music, dance and drama</b> – the school shouldn't host any performances with an audience. National guidance to be followed for rehearsals.</li> <li>● <b>Team sports</b> - if the school offers any team sports, only those sports whose national bodies have developed guidance will be chosen, sports on this list are possible <a href="#">here</a>. The school shouldn't compete with other schools until wider grassroots sport for under 18s is allowed</li> </ul> | <p>Senior Leadership Team</p> | <p>2 March 2021</p> | <p>Classroom-based lessons take place in a dedicated bubble area.</p> <p>Specialist lessons take place in the specialist room.</p> |

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| <p>wind or brass instruments). These will take place outside wherever possible. If taking place inside, larger, well-ventilated rooms will be used and the number of people will be limited to allow for social distancing.</p> <p>Any background or accompanying music will be kept to levels which don't require teachers or other performers to raise their voices if they don't have to. Microphones will be used to avoid the need for shouting or prolonged periods of loud speaking or singing. Where possible, microphones, instruments or other equipment won't be shared.</p> <p>During music lessons and performances, students will be positioned either back-to-back or side-to-side at an appropriate distance. Singing or instrument playing will <b>only</b> take place in assemblies if there's enough natural airflow and space to allow for strict social distancing between each person (at least 10l/s/person natural airflow for all present, including audiences).</p> <p>We will not host performances with an audience.</p> <p>For physical activity, we will follow the same guidance for cleaning equipment and grouping students as in all areas of the school. Outdoor sports will be prioritised where possible - where it is not, we'll use large indoor spaces with sufficient ventilation. Distance between students will be maximised as much as possible.</p> <p>For team sports, we will follow the <a href="#">government guidance on team sport</a>. We will not compete with other schools until wider grassroots sport for under 18s is allowed.</p> |  |  |  |  |
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|  | <p>Staff can work across different groups in order to deliver the school timetable, but they will keep their distance from students and other staff as much as they can (ideally 2 metres apart). This won't always be possible, particularly when working with younger children, but close face-to-face contact will be avoided, and time spent within 1 metre will be minimised.</p> <p>Any students with complex needs or who need close contact care will have the same support as normal as distancing isn't possible here. Staff will be rigorous about hand washing and respiratory hygiene.</p> <p>Supply teachers, peripatetic teachers and other temporary staff and volunteers will be told to minimise contact and maintain as much distance as possible from other staff. These staff will also participate in the school's rapid testing programme, as outlined for other staff/students above.</p> <p>Specialists, therapists, clinicians and other support staff for students with SEND should provide interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p> |   |                               |                     |   |
| <p>Spreading infection due to excessive contact and mixing between students and staff around and outside of the school</p> | <p>Students will be kept in the same groups at all times each day, and be kept separate from other groups.</p> <p>It is recommended that staff wear a face covering anywhere on the school where 2 metre social distancing cannot be maintained, unless they're exempt from wearing one.</p> <p>For students who routinely attend other settings on a part-time basis, such as an</p>   | <ul style="list-style-type: none"> <li>● <b>Face coverings</b> – as explained above: <ul style="list-style-type: none"> <li>○ In secondary schools, staff and students should now wear face coverings in classrooms or during activities, if social distancing can't be maintained (in addition to</li> </ul> </li> </ul> | <p>Senior Leadership Team</p> | <p>2 March 2021</p> | <p>Each year group has separate times in the hall to use the canteen.</p> <p>Separate outdoor spaces for each bubble.</p> |

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| <p>alternative provision setting, the school will work with these other settings to work out a system to keep these students safe.</p> <p>Student groups will have staggered timetables, including break and lunch times, to avoid too many students being in one place at the same time. For more details see the timings of the day document.</p> <p>Each bubble will have a dedicated outdoor space for break and lunch times. Each Year group will access the main hall individually to use the canteen.</p> <p>Movement around the school site will be kept to a minimum, all movement to follow the laid down one way system.</p> <p>Students will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>Rooms will be accessed directly from outside where possible, and any corridors only be accessed to directly access the classrooms in that area.</p> <p>Toilet use will be managed to avoid crowding. Each Year group will have their own set of toilets.</p> <p>Staff use of staff rooms and offices will be staggered to limit occupancy. Each facility office will have a sign stating the maximum occupancy. If the room is full staff will have to use the free room timetable to find an alternative space to work.</p> <p>Tea and coffee facilities will be provided in the Deli for all staff.</p> | <p>corridors and communal areas)</p> <ul style="list-style-type: none"> <li>● <b>Breakfast and after-school clubs</b> – the school will resume Breakfast Club on re-opening and is working to resume after-school educational activities for students, where appropriate and/or necessary to: <ul style="list-style-type: none"> <li>○ Support parents to work</li> <li>○ Allow parents to attend education or a support group, or access medical care</li> <li>○ Support students' wider education and training</li> <li>○ Provide support for vulnerable students</li> </ul> </li> <li>● <b>Educational visits</b> – these should not take place</li> </ul> |  |  | <p>Break and lunchtime at different times for each year group.</p> <p>Face coverings to be worn at all times except in classrooms, break/lunch area and offices.</p> |
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|  | <p>Visits to the site will not generally be permitted. Where visits are unavoidable, visitors to the site, such as contractors, will have guidance on physical distancing and hygiene explained to them on or before arrival. Visits will happen outside of school hours wherever possible. A record will be kept of all visitors including mobile phone numbers.</p> <p>Non-overnight domestic educational visits can take place in the same student groups, but only subject to a separate risk assessment that considers the coronavirus measures in place at the destination.</p> <p>Breakfast Club will continue to run in the Community Lounge with the following additional controls:</p> <ul style="list-style-type: none"><li>● Only invited students will be able to attend</li><li>● No student can just decide to turn up</li><li>● A register must be kept each day</li><li>● Students must sit facing the front as per a classroom</li><li>● Students must only sit directly next to another student who is in the same bubble otherwise 2 metre social distancing must be maintained</li><li>● Students should collect food from the hatch</li><li>● Staff must maintain social distance and follow all the hygiene regulations.</li></ul> |  |  |  |  |
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| <p>Spreading infection due to the school environment</p> | <p>Checks to the premises will be done to make sure the school is up to health and safety standards.</p> <p>Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed with limited staff and changes to how the school space is being used.</p> <p>This will include checking that all fire doors are operational at all times, and that the fire alarm system and emergency lights have been tested and are fully operational. Emergency fire drills will be carried out as normal with adjustments made to allow for social distancing.</p> <p>Areas in use will be well ventilated by:</p> <ul style="list-style-type: none"> <li>● Using ventilation units - if possible, systems will be adjusted to full fresh air or, if not, then systems will operate as normal as long as they are within a single room and supplemented by an outdoor air supply. These systems will be maintained in accordance with the manufacturers' recommendations</li> <li>● Opening windows</li> <li>● Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised</li> </ul> <p>A comfortable temperature will be maintained alongside increased ventilation by:</p> <ul style="list-style-type: none"> <li>● Opening high level windows in preference to low level to reduce draughts</li> <li>● Providing flexibility to allow additional, suitable indoor clothing</li> </ul> |  | <p>Senior Leadership Team</p> | <p>2 March 2021</p> |  |
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|   | <ul style="list-style-type: none"> <li>Increasing the level of ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused). This means keeping windows slightly open while the room is occupied and opening more while unoccupied</li> <li>Rearranging furniture where possible to avoid direct drafts</li> </ul> <p>Bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p> |   |                        |              |  |
| Spreading infection due to excessive contact and mixing in meetings | <p>Where possible, meetings will be conducted by telephone or using video conferencing. This includes meetings with staff, parents/carers, visitors and governors.</p> <p>Where this isn't possible, meetings will be conducted outside, outside of school hours, or in a room large enough to allow for social distancing.</p>  |   | Senior Leadership Team | 2 March 2021 |  |
| Individuals vulnerable to serious infection coming into school      | <p>Staff who are clinically extremely vulnerable will have received a shielding letter or been advised to stay at home by their GP/clinician. They will not come into school, and instead will work from home if they can. This applies even if the staff member has received the vaccine.</p> <p>Clinically vulnerable staff will come into school if they can't work from home. If in school, they will closely follow the protective measures outlined in this risk assessment, including:</p>  | <ul style="list-style-type: none"> <li><b>Clinically extremely vulnerable staff</b> – staff who are shielding should continue to stay at home, even if they've received the vaccine</li> <li><b>Clinically vulnerable staff</b> – can come into school if they can't work from home. If in school, they <b>must</b> follow the protective measures that are in place</li> </ul> | Senior Leadership Team | 2 March 2021 |  |

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|  | <ul style="list-style-type: none"> <li>o Where possible, maintaining 2 metre distance from others</li> <li>o Avoiding close face-to-face contact and minimising time spent within 1 metre of others</li> </ul> <p>Staff that may be otherwise at increased risk of coronavirus will come into school if they can't work from home. We will consider putting specific protective measures in place.</p> <p>Staff that live with someone who's extremely clinically vulnerable, who's clinically vulnerable, or who may be otherwise at increased risk of coronavirus, will come into school if they can't work from home, and will follow good prevention practices.</p> <p>We will follow the <a href="#">government guidance for pregnant employees</a>. Staff who are pregnant will work from home where possible. Where home working isn't possible, we will carry out risk assessments for staff who are pregnant, and remove or manage identified risks where possible. Pregnant staff will not be required to continue working if this is not supported by the risk assessment, and will be offered alternative arrangements (which may include working from home or suspension on normal pay). Staff who are 28 weeks pregnant or beyond, or staff who are pregnant with underlying health conditions, will be considered clinically extremely vulnerable and offered further flexibility to work from home in a different capacity.</p> | <ul style="list-style-type: none"> <li>● <b>Staff who may be otherwise at increased risk of coronavirus</b> – those at particularly high risk because of a range of underlying health conditions should now have been included in the clinically extremely vulnerable category and will be receiving a letter to confirm this. Others that may feel at increased risk (such as BAME staff) should come into school if they can't work from home. Specific protective measures have been put in place with identified staff (following a completed <a href="#">individual risk assessments</a> to help with this)</li> </ul> <p>For other staff, there have been no changes to the arrangements previously in place (see the column to the left to find out what these are) – but we've taken the opportunity to add a reference to the <a href="#">government guidance for pregnant employees</a>.</p> |  |  |  |
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