



THE MOUNTBATTEN SCHOOL

SSA/NHR

09 September 2026

Dear Parent/Carer

Year 11 – Update from the Careers Department

In order to prepare students for life after The Mountbatten School and support them with investigating the various opportunities available to them, we have organised a range of exciting career insight opportunities over the coming year.

Careers Fair

On **Thursday 17 September**, parents/carers and students are invited to our annual Careers Fair which takes place from **6.00pm – 8.00pm** in the Olympic Hall. In attendance will be local colleges, training providers, local employers and our Careers Adviser. We have also organised an apprenticeship presentation for parents and carers from **6.30pm to 7.00pm**. This will allow you to find out about the many opportunities available to students after leaving school and college. Places are very limited and we ask that only parents attend the apprenticeship session, as students will receive an assembly in February during the National Apprenticeship Week. If you are unable to secure a seat on the night, we will run a further (online) session on a later date, if required.

Work Enrichment Day

On **Thursday 8 October** students will take part in a variety of careers-related activities, which include sessions on body language, mock interviews, employer talks, college assembly, as well as preparing to apply for college and / or apprenticeships. We ask that students wait until after the event to submit any college applications, so that they can complete the application process together in school with the support and guidance available.

Careers Education lessons

Students will continue to receive weekly careers education lessons based on the Career Development Institute's Careers Framework. Topics include: applying for college, University, Degree Apprenticeships, pensions, gap year opportunities, preparing for next steps, and many more.

Assemblies

Students will have the opportunity to listen to a range of speakers who will be invited to speak to students during key careers events throughout the year, such as 'National University Week', 'National Careers Week', and 'National Apprenticeship Week' to name a few. In addition, students will attend in college assemblies throughout September and October.

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Careers Guidance Meetings

Students can request a 1:1 Careers Guidance Meeting with one of our highly-qualified Careers Advisers by either contacting the Careers Department or speaking to their tutor. Following the meeting, a copy of the agreed action plan will be emailed home, and students will be asked to complete a short reflection to ensure they have the support they need.

Supporting the careers education in school

We would love to hear from parents and carers who would be willing to share their career journey and experiences with our students. Whether through a short talk or Q&A session, your insight can help bring careers to life and inspire our students as they explore their future options.

If you have any queries or would like to support the Careers Department, please contact me via telephone 01794 510260 or email sindy.shakya@mountbatten.school

Yours sincerely

Mrs Sindy Shakya
Head of Careers

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