



THE MOUNTBATTEN SCHOOL

**School Improvement Committee
Uniform Policy**

September 2022

Review Date: July 2023

Company No. 07560175

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Founder Patron: Earl Mountbatten of Burma Executive Headteacher: Heather McIlroy Patron: The Lady Alexandra Knatchbull

The policy connects with the school policy for Behaviour.

1. Trustees' Statement of General Principles

1.1 All students are expected to uphold the high standards set by the school. This is especially applicable to uniform. We are proud of our history and the uniform is testament to the values we want our students to embrace.

1.2 Students are expected to wear the school uniform as stated since this is an outward sign of their respect and acceptance of the ethos and values of the school.

2. Purpose

2.1 To inform students, parents, staff and trustees of the principles, expectations, responsibilities and procedures related to uniform at The Mountbatten School

3. Responsibilities

It is the collective responsibility of all staff at The Mountbatten School to promote the good standards of uniform to ensure that the ethos and values of the school can be fulfilled

3.1 The Trustees' School Improvement Committee is responsible for:

- Supporting the Headteacher in implementing the Uniform Policy across the school
- Reviewing the Uniform Policy each academic year.

The Headteacher is responsible for implementing the Uniform Policy with a view to:

- Promoting self-discipline and regard for authority
- Supporting, praising and rewarding students' good standards in uniform
- Discussing serious uniform matters with parents
- Ensuring the school's Uniform Policy does not discriminate against any student on grounds of race, gender, disability, religion or belief, sexual orientation, gender re-assignment and pregnancy or maternity and that it promotes good relations between people, groups of all kinds and different communities (in accordance with the Equality Act 2010)

The Headteacher can enforce measures to regulate the conduct of students when they are not on the premises and are not under the control or charge of a member of the school's staff. This includes rules associated with behaviour to and from the school and whilst being educated off site.

3.2 The Senior Leadership Team and Heads of Year provide support to students and are responsible for:

- Ensuring that any sanctions are reasonable and proportionate to the offence and enable students to make reparation where possible
- Keeping parents informed about issues relating to their child's uniform
- Monitoring the consistent application of the policy by regular discussion with tutors and by checking behaviour records
- Tracking the behaviour of individual students and looking for patterns in behaviour
- Providing advice on uniform matters to staff and or parents
- Liaising with outside agencies where appropriate
- Monitoring the occurrence of bullying, harassment and discrimination data
- Ensuring that poor uniform is not a result of unmet needs.

3.3 Class teachers, supported by Pastoral staff, are responsible for:

- Actively promoting the highest standards of uniform inside and outside the classroom
- Adhering to the school's Uniform Policy and enforcing this policy through the use of P.O.M. cards
- Keeping behaviour and achievement records up to date with regard to uniform.

3.4 Parents/Carers are responsible for:

- Providing the correct uniform as described in the policy and address any incorrect uniform quickly
- Working closely and respectfully with the school to resolve any problems concerning their child's uniform
- Attending meetings with the Headteacher or other school staff, if requested, to discuss their child's uniform.

3.5 Students are responsible for:

- Adhering to the Home School Agreement and the Behaviour Policy
- Wearing school uniform as described on the website
- Carrying their P.O.M card at all times
- Showing respect to school staff, fellow students, school property and the school environment
- Demonstrating the highest possible standards of uniform inside and outside the classroom
- Taking any concerns over uniform to the appropriate pastoral member of staff
- Exercising their right to appeal to their Form Tutor or Head of Year if they believe the school has exercised its disciplinary authority unreasonably.

3.5.1 The school expects students:

- To follow instructions issued by school staff, abide by school rules and accept sanctions in an appropriate way
- To wear their school uniform correctly at all times
- To cooperate with any arrangements put in place to support the wearing of the uniform.

3.5.2 If a student is wearing incorrect uniform, the student will be asked by their tutor to correct it:

- The student may be asked to go home and correct what they are wearing. The school exercises the right to send a student home at any time to correct his/her uniform or hair colour. The expectation will be for the student to immediately address the issue and return to school.

Uniform requirements are as follows for all Years (7-11)

Branded items - From Skoolkit or Direct4logos

- Blazer - Navy with school badge
- School tie - Navy, worn with 7 "bars" and the house colour showing
- Skirt - Navy, plain knee-length skirt - Charleston or Davenport style

PE Kit (From Skoolkit or Direct4logos)

- Royal Blue branded polo top
- Royal Blue shorts
- Royal Blue socks

Optional winter wear

- Royal Blue PE fleece
- Royal Blue PE sweatshirt
- Black PE Tracksuit bottoms

Generic items

- Trousers - Black, straight-legged trousers worn on the waist. Trousers should be sufficiently loose and not tight fitting or skinny fit (jeans, cords and similar are not acceptable)
- Jumper – This is optional and can be worn in addition to the blazer (Navy, v-neck, long-sleeved, plain knit pullover). Jumpers must NOT be worn instead of a blazer. Round neck jumpers and hooded jumpers are not acceptable. If the weather is cold, coats should be worn.
- Shirt - Plain white, not patterned or fashionably baggy, tucked in, top button done up
- Shoes - Plain black, polishable leather. See checklist below:

Shoe checklist

Acceptable	Not acceptable
<ul style="list-style-type: none">• Plain black, polishable leather• Business-like - would look smart with a suit• Laces must be entirely black• Low heel or flat	<ul style="list-style-type: none">• Canvas• Suede• Visible logos or sports branding• Other colours or contrasting soles• High heels, backless, plimsolls or trainers

Please look at the pictures on our **website** if you are uncertain about what type of footwear is acceptable.

Incorrect footwear – if shoes are available in school students will be expected to change into them. Otherwise they will be in inclusion until they are corrected.

- Socks - Black, grey or navy socks. White socks can only be worn with a skirt. Socks must be worn below the knee.
or
- Tights - Navy, black or natural. No leggings or footless tights.
- Outdoor coat - Plain colour only is preferable. (Fluorescent strips are advisable for added safety on dark evenings). Leather or denim jackets, sweatshirts, hooded or otherwise, and other outdoor clothing of this type, particularly if emblazoned with motifs, are not acceptable. Any coat must be worn over the blazer, not underneath, and should be removed when indoors.

Jewellery

The only permitted items of jewellery are:

- A watch
- One spherical, plain silver or gold stud in each ear lobe (max. diameter 5mm)

The wearing of any other jewellery is not permitted. The only badges that may be worn are those issued by the school.

No other piercings or retainers (including transparent ones) are permitted in school. If you allow your son or daughter to have additional piercings, please arrange for these to be done at the start of the summer holidays so that there is no need for retainers when they return to school in September. No piercings that require retainers should be undertaken at any other time of the school year.

Incorrect jewellery will be confiscated and result in the POM card being signed. Failure to remove incorrect jewellery/piercings/retainers will mean a student will be in inclusion until it has been corrected.

Make-up

- Students in Years 10 and 11 may wear discreet make-up. This means a small amount of foundation and eye make-up. What constitutes 'discreet' will be at the sole discretion of Form Tutors and Heads of Year
- No make-up may be worn by students in Years 7, 8 and 9
- No student may wear false eyelashes
- No student may wear nail varnish or acrylic nails.

Incorrect make-up/nail varnish/acrylics will need to be removed and the POM card will be signed. Failure to remove incorrect make-up/nail varnish/acrylics will mean a student will be in inclusion until it has been corrected.

Hair

- Extreme hairstyles and hair adornment are not permitted
- Hair must be natural in colour
- Tramlines or beads are not acceptable
- Students with long hair must tie it back where personal safety requires this.

Prohibited/banned Items

- Knives and other weapons
- Drugs (other than prescription medication that is kept with first aid by arrangement)
- Drug paraphernalia
- Aerosol sprays
- Tippex and Solvents
- Chewing gum
- Energy Drinks, including Lucozade
- Cigarettes, tobacco and other smoking paraphernalia
- E Cigarettes and vaping equipment.

Students are also advised not to bring cash or valuable possessions into school, as we cannot accept responsibility for loss or damage

Mobile Phones, iPads, MP3 Players, Headphones and Airpods

The use of these devices is strictly forbidden at any time of the school day or on any part of the school site. If such equipment is seen, used, or heard, it will be confiscated. After repeat offences, parents or carers will be required to collect the item by appointment from reception.

Monitoring

The policy will be monitored continuously and reviewed by the school on an annual basis.

Policy Agreed

Signed by: Chair of School Improvement
Committee

Signed by: Chair of Governors

Date: