



THE MOUNTBATTEN SCHOOL

# **Uniform Policy**

**School Improvement Committee**

**May 2023**

**Review Date: May 2025**

**Company No. 07560175**

Whitenap Lane Romsey Hampshire SO51 5SY  
t: 01794 502 502 f: 01794 502 501 e: info@mountbatten.hants.sch.uk  
w: www.mountbatten.hants.sch.uk Company No. 07560175

Founder Patron: Earl Mountbatten of Burma Headmaster: Andrew Portas CEO: Heather McIlroy Patron: The Hon Alexandra Knatchbull

The policy connects with the school policy for Behaviour.

## **1. Trustees' Statement of General Principles**

1.1 All students are expected to uphold the high standards set by the school. This is especially applicable to uniform. We are proud of our history and the uniform is testament to the values we want our students to embody.

1.2 Students are expected to wear the school uniform as stated since this is an outward sign of their respect and acceptance of the ethos and values of the school.

1.3 The policy complies with the Department for Education's Statutory Guidance '*Cost of School Uniforms*' issued in November 2021.

## **2. Purpose**

2.1 To inform students, parents, staff and trustees of the principles, expectations, responsibilities and procedures related to uniform at The Mountbatten School.

## **3. Responsibilities**

It is the collective responsibility of all staff at The Mountbatten School to promote the good standards of uniform to ensure that the ethos and values of the school can be fulfilled.

3.1 The Trustees' School Improvement Committee is responsible for:

- Supporting the Headteacher in implementing the Uniform Policy across the school.
- Reviewing the Uniform Policy.

The Headteacher is responsible for implementing the Uniform Policy with a view to:

- promoting the school's values, a sense of community and belonging;
- fostering a sense of self-respect with regards to appearance;
- supporting, praising and rewarding students' good standards in uniform;
- discussing serious uniform matters with parents;
- ensuring the school's Uniform Policy does not discriminate against any student on grounds of race, gender, disability, religion or belief, sexual orientation, gender reassignment and pregnancy or maternity and that it promotes good relations between people, groups of all kinds and different communities (in accordance with the Equality Act 2010);
- ensuring the cost of school uniform is reasonable and secures the best value for money, in line with the Department for Education's guidance regarding Costs of School Uniforms (Act 2021).

The Headteacher can enforce measures to regulate the conduct of students when they are not on the premises and are not under the control or charge of a member of the school's staff. This includes rules associated with behaviour to and from the school and whilst being educated off site.

3.2 The Senior Leadership Team and Heads of Year provide support to students and are responsible for:

- ensuring that any sanctions are reasonable and proportionate to the offence and enable students to make reparation where possible;
- keeping parents informed about issues relating to their child's uniform;
- monitoring the consistent application of the policy by regular discussion with tutors and by checking behaviour records;
- tracking the behaviour of individual students and looking for patterns in behaviour;
- providing advice on uniform matters to staff and or parents;
- monitoring the occurrence of bullying, harassment and discrimination data;
- ensuring that poor uniform is not a result of unmet needs.

**3.3** Class teachers, supported by Pastoral staff, are responsible for:

- actively promoting the highest standards of uniform inside and outside the classroom;
- adhering to the school's Uniform Policy and enforcing this policy through the use of POM (Pride of Mountbatten) cards;
- keeping behaviour and achievement records up to date with regard to uniform.

**3.4** Parents/Carers are responsible for:

- actively supporting the school's Uniform Policy;
- providing the correct uniform as described in the policy and addressing any incorrect uniform quickly;
- working closely and respectfully with the school to resolve any problems concerning their child's uniform;
- attending meetings with the Headteacher or other school staff, if requested, to discuss their child's uniform.

**3.5** Students are responsible for:

- adhering to the Behaviour Policy;
- wearing school uniform as outlined in this policy;
- carrying their POM (Proud of Mountbatten) card at all times;
- showing respect to school staff, fellow students, school property and the school environment;
- demonstrating the highest possible standards of uniform inside and outside the classroom;
- taking any concerns over uniform to an appropriate member of staff.

**3.5.1** The school expects and requires students:

- to follow instructions issued by school staff, abide by school rules and accept sanctions in an appropriate way;
- to wear their school uniform correctly at all time;
- To cooperate with any arrangements put in place to support the wearing of the uniform.

3.5.2 If a student is wearing incorrect uniform, the student will be asked by a member of staff to correct it. Where the student is unable to correct it, where appropriate, a member of staff will offer school stock for the student to wear. Where all measures to address the issue in school have been exhausted, parents/carers will be contacted to bring in the correct uniform in order to correct the issue.

Where uniform is not or cannot be addressed, the student will be withdrawn from lessons into the Inclusion Room until the issue is resolved.

Persistent refusal to comply with school uniform may be judged to be persistent disruptive behaviour and may lead to suspension from school.

### 3.5.3

- Incorrect or jewellery will be confiscated and result in the POM card being signed. Failure to remove incorrect jewellery/piercings/retainers will result in inclusion until it is corrected.
- Incorrect footwear – if shoes are available in school, the student will be expected to change into them. Otherwise, the student will be in inclusion until they are corrected.
- Incorrect make-up/nail varnish/acrylics – will need to be removed and the POM card will be signed. Otherwise, the student will be in inclusion until corrected.
- Unpicked or coloured-in ties will need to be replaced. Otherwise, the student will be in inclusion until it is corrected. New ties are available from the Uniform Shop.

## Uniform requirements from September 2023

<p><b>Year 7 uniform</b></p> <p><b>Branded items - From Skoolkit or Direct4logos</b></p> <ul style="list-style-type: none"> <li>• Blazer - navy with school badge</li> <li>• School tie - new school tie with Mountbatten logo</li> <li>• Skirt - navy, plain, knee-length - Charleston or Davenport style</li> </ul>	<p><b>Years 8-11 uniform</b></p> <p><b>Branded items - From Skoolkit or Direct4logos</b></p> <ul style="list-style-type: none"> <li>• Blazer - navy with school badge</li> <li>• School tie – existing or new tie</li> <li>• Skirt - navy, plain knee-length - Charleston or Davenport style</li> </ul>
<p><b>Generic items - applicable to all year groups</b></p> <ul style="list-style-type: none"> <li>• Trousers - black, straight-legged trousers worn on the waist. Trousers should be sufficiently loose and not tight fitting or skinny fit (jeans, cords and similar are not acceptable).</li> <li>• Jumper – this is optional and can be worn <u>in addition to</u> the blazer (navy, v-neck, long-sleeved, plain knit pullover). Jumpers must NOT be worn instead of a blazer. Round neck jumpers and hooded jumpers are not acceptable. If the weather is cold, coats should be worn.</li> <li>• Shirt - plain white, not patterned or fashionably baggy, tucked in, top button done up.</li> <li>• Shoes - plain black, polishable leather. See checklist below.</li> <li>• Socks - plain, <b>unbranded</b> black, grey or navy socks. White socks, <b>also unbranded and without adornments</b>, can only be worn with a skirt. Socks must be worn below the knee.</li> <li>• Tights - navy, black or natural. No leggings or footless tights.</li> <li>• Students must wear socks or tights, not both.</li> <li>• Outdoor coat - plain colour only is preferable. (Fluorescent strips are advisable for added safety on dark evenings). Leather or denim jackets, sweatshirts, hooded or otherwise, and other outdoor clothing of this type, particularly if emblazoned with motifs, are not acceptable. Any coat must be worn over the blazer, not underneath, and should be removed when indoors. Hoods should not be worn up inside the school building.</li> </ul>	
<p><b>Year 7 PE kit</b></p> <p><b>From Skoolkit or Direct4logos</b></p> <ul style="list-style-type: none"> <li>• Round-necked navy blue T shirt with Mountbatten logo or navy blue polo shirt with or without Mountbatten logo*</li> <li>• Black unbranded shorts*</li> <li>• Black unbranded socks*</li> </ul> <p>*Alternatively, parents can buy the items above from high street stores. All items must be plain and without a logo.</p> <p>Optional - all items must be plain and without a logo.</p> <ul style="list-style-type: none"> <li>• Navy blue round-necked sweatshirt</li> <li>• Black tracksuit bottoms</li> <li>• Black sports leggings</li> </ul>	<p><b>Years 8-11 PE kit</b></p> <p>Students can continue to wear their branded royal blue, white and red PE kit.</p> <p>Replacement PE kit should be sourced according to the Year 7 guidance.</p>

## Shoe checklist

Acceptable	Not acceptable
<ul style="list-style-type: none"><li>• Plain black, polishable leather</li><li>• Business-like - would look smart with a suit</li><li>• Laces must be entirely black</li><li>• Low heel or flat</li></ul>	<ul style="list-style-type: none"><li>• Canvas</li><li>• Suede</li><li>• Visible logos or sports branding</li><li>• Other colours or contrasting soles</li><li>• High heels, backless, plimsolls or trainers</li></ul>

Please look at the pictures on our **website** if you are uncertain about what type of footwear is acceptable.

## Jewellery

The only permitted items of jewellery are:

- A watch
- One spherical, plain silver or gold stud in each ear lobe (max. diameter 5mm)

The wearing of any other jewellery is not permitted. The only badges that may be worn are those issued by the school.

No other piercings or retainers (including transparent ones) are permitted in school. If you allow your child to have additional piercings, please arrange for these to be done at the start of the summer holidays so that there is no need for retainers when they return to school in September. No piercings that require retainers should be undertaken at any other time of the school year.

Incorrect jewellery will be confiscated and result in the POM card being signed. Failure to remove incorrect jewellery/piercings/retainers will mean a student will be in inclusion until it has been corrected. The school accepts no liability for confiscated items as they should not have been brought into school.

## Make-up

- Students in Years 10 and 11 may wear discreet make-up. This means a small amount of foundation and eye make-up. What constitutes 'discreet' will be at the sole discretion of Form Tutors and Heads of Year.
- No make-up may be worn by students in Years 7, 8 and 9.
- No student may wear false eyelashes.
- No student may wear nail varnish or acrylic nails.

Incorrect make-up/nail varnish/acrylics will need to be removed and the POM card will be signed. Failure to remove incorrect make-up/nail varnish/acrylics will mean a student will be in inclusion until it has been corrected.

## Hair

- Extreme hairstyles and hair adornment are not permitted
- Hair must be natural in colour
- Tramlines or beads are not acceptable
- Students with long hair must tie it back where personal safety requires this

**Monitoring**

The policy will be monitored continuously and reviewed by the school on an annual basis.

**Policy Agreed**

Signed by: S Longmore  
Chair of Trustees' School Improvement Committee

Date: 15.05.23

Signed by: P Urben  
Chair of Trustees

Date: 15.05.23

**(Signed copies are archived in school)**